

Eco Impact Checklist

Title of report: Electoral Services specialist printing tender				
Report author: Gareth Cook				
Anticipated date of key decision 13 April 2021				
<p>Summary of proposals: To seek approval for the re-tendering and procurement of the Councils election specialist print services for four years from current contract end date of 01st December 2021</p> <p>Electoral printing is a highly specialist service with a limited pool of print providers that necessitates the need for a dedicated tender. They specialise in Electoral legislation compliance and extracting and manipulating data from bespoke Election Management software. Materials include legally compliant items such as ballot papers, multi-part postal voting packs and envelopes and the annual canvass forms and notices.</p> <p>All items produced are statutory documents that are required to be physically produced and standard council tender process will be following.</p>				
Will the proposal impact on...	Yes/ No	+ive or -ive	If Yes...	
			Briefly describe impact	Briefly describe Mitigation measures
Emission of Climate Changing Gases?	Yes	-ve	There will be some emissions from energy used in the printing process, transport of the printed products and possibly from volatile organic compounds.	Processes that do not involve volatile organic compounds will be used if available.
Bristol's resilience to the effects of climate change?	No			
Consumption of non-renewable resources?	Yes	-ive	Production of printed items	Renewable resources, such as vegetable based inks will be used where possible. Physical printing restricted to statutory need where ever possible
Production, recycling or disposal of waste	Yes	-ive	Production of printed items	Printing techniques that avoid the need for wasteful overruns will be used where available. Compliance with all relevant environmental legislation and regulations. Physical printing restricted to statutory

				need where ever possible
The appearance of the city?	No			
Pollution to land, water, or air?	Yes	-ve	There may be pollution from papermaking, using chemicals such as chlorine bleach.	Coloured papers used will be unbleached where available.
Wildlife and habitats?	Yes	-ve	There are impacts from timber plantation and forest logging.	Paper will be certified as sustainably sourced through a widely accepted certification scheme.
Consulted with: None				
Summary of impacts and Mitigation - <u>to go into the main Cabinet/ Council Report</u>				
<p>The significant impacts of this proposal are from sourcing timber to make paper, the potential for pollution from paper production and emissions, waste and chemical use from printing. However, it is also recognised that this is a small and specialised printing market. Options and the relevant types and colours of paper are often limited.</p> <p>The proposals include the following measures to mitigate the impacts: wherever possible, printers will use paper certified as sustainably sourced and unbleached, as well as avoiding the use of volatile organic compounds, techniques that require overruns and inks based on renewable resources. Printers will be encouraged to use low, ultra low, or no emission vehicles to deliver the printed product.</p> <p>The net effects of the proposals will depend on the availability of more sustainable solutions, but are likely to be broadly equivalent to the current contract.</p>				
Checklist completed by:				
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